



FIRE INSTRUCTIONS

IF YOU DISCOVER A FIRE

Immediately operate the nearest fire alarm point.

Attack the fire, if possible, with the firefighting equipment provided but without taking personal risks.

If in doubt "GET OUT"

ON HEARING THE FIRE WARNING

Check that the Fire Brigade has been called. This will normally be done by:

Leave the building and report to the person in charge of the Assembly Point which is at:

The Fire Safety Officer, or his deputy, in charge of an area or department, should ensure no one is left behind and take charge of the evacuation of this area.

REMEMBER!

USE THE NEAREST AVAILABLE EXIT - Close doors behind you

DO NOT - Stop to collect personal belongings

DO NOT - Use the lift(s)

DO NOT - Re-enter the building