



**MINUTES OF THE STAFFING SUB-COMMITTEE held on 22 February 2010 at Fire Service Headquarters, Winsford**

**PRESENT:** Councillor D Topping,  
Councillor J Joyce,  
Councillor B Livesley,  
Councillor L Redhead.

**PROCEDURAL MATTERS**

**1 Declaration of Members Interests**

There were no declarations of interest.

- 2** That under Section 100(A) (4) of the Local Government Act 1972, as amended by the Local Government (Access to Information) Order 2006, the press and public be excluded from the meeting for the items of business listed below on the grounds that they involve the likely disclosure of exempt information as defined in Schedule 12A to the Act in the paragraphs indicated.

| <b>Item</b>  | <b>Paragraph</b>                                     |
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| <b>3</b><br>Recruitment of Head of Legal And Democratic Services | (4) Information relating to labour relations matters |
| <b>4</b><br>Appointment of Assistant Chief Fire Officer          | (1) Information relating to any individual           |

**3 Recruitment of Head of Legal and Democratic Services (and Monitoring Officer)**

The Director of People and Organisational Development presented a paper to Members which provided details of the proposed process of recruitment and selection to the post of Head of Legal and Democratic Services (and Monitoring Officer). Members were invited to agree the proposals in the report.

**RESOLVED : That**

- [1] the Chief Fire Officer and Director of People and Organisational Development commence recruitment to the post of Head of Legal and Democratic Services (& Monitoring Officer); and**
- [2] the Staffing Sub-Committee carry out the final selection interviews on a date to be arranged.**

#### **4 Appointment of Assistant Chief Fire Officer**

The Committee considered the feedback following the preliminary assessment of the six long-listed candidates. After careful deliberation four candidates were short-listed.

The short-listed candidates would be invited to the final selection stage which consisted of a full assessment day and a final interview.

**RESOLVED: That**

**Four candidates be short-listed and invited to attend the final selection stage for the post of Assistant Chief Fire Officer.**