



**MINUTES OF THE BRIGADE MANAGERS PAY AND PERFORMANCE COMMITTEE held on 25 May 2012 at Fire Service HQ, Winsford**

**PRESENT:** Councillor D Topping (in the Chair),  
Councillor J Joyce  
Councillor B Livesley  
Councillor G Merry  
Councillor B Rudd

**1 PROCEDURAL MATTERS**

**(A) Apologies for Absence**

Apologies for absence were received from Councillor Polhill.

**(B) Declaration of Members Interests**

There were no declarations of interest.

**(C) Minutes of the previous meeting**

**RESOLVED:**

**That the minutes of the meeting of the Brigade Managers' Pay and Performance Committee, held on 11 January 2012, be confirmed as an accurate record.**

**2 EXCLUSION OF THE PRESS AND PUBLIC**

Any matters brought forward under this item which involve the disclosure of exempt information will be considered in Part 2 of the meeting at the end of the business to be transacted.

**RESOLVED:**

That under Section 100(A) (4) of the Local Government Act 1972, as amended by the Local Government (Access to Information) Order 2006, the press and public be excluded from the meeting for the items of business listed below on the grounds that they involve the likely disclosure of exempt information as defined in Schedule 12A to the Act in the paragraphs indicated.

| <b>Item</b>  | <b>Paragraph</b>                           |
|--|--|
| <b>Item 3</b><br>Chief Fire Officer Performance Appraisal and Development Scheme | (1) Information relating to any individual |

**3 Chief Fire Officer :  
Performance Appraisal and Development Scheme**

The Performance Appraisal and Development Scheme for the Chief Fire Officer (CFO) enables Members to review performance against agreed objectives, guide the contribution and performance of the CFO, identify individual and organisational development needs and support succession planning.

The report of the Authority's HR Consultant provided information on the PADS process. Members were asked to review the performance of the Chief Fire Officer against the objectives set in 2011/12 and agree key objectives and development needs, following discussions with the CFO, for the coming year.

**RESOLVED:**

**[1] That the Chief Fire Officer's appraisal be agreed as discussed; and**

**[2] That Members agree to carry out an interim appraisal discussion in October/November 2012.**

**(Provisional date set for interim appraisal - 15 November 2012).**