



FIRE INSTRUCTIONS

In the event of fire, it is the first duty of all concerned to prevent injury or loss of life.

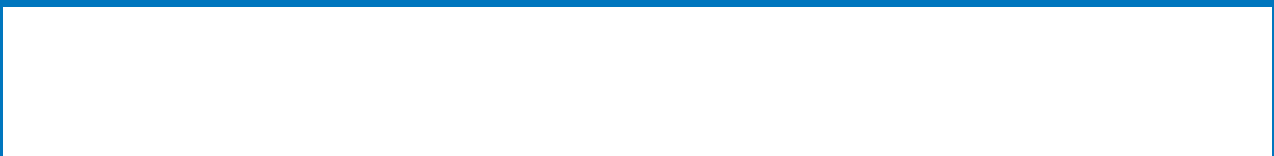
For this purpose, you should make certain that you are familiar with all the means of escape in case of fire. Since there may be an opportunity, in the event of fire, for you to attack it with the nearest fire extinguisher or hose reel, you should also be familiar with how to use them.

IF YOU DISCOVER A FIRE, or one is reported to you, you should SOUND THE ALARM.

The Principal Officer in Charge, or the authorised deputy, is responsible for ensuring that the Fire Service is called immediately on the sounding of the fire alarm.

Immediately after the fire alarm has been sounded, you should:

- See that any doors immediately surrounding the fire situation are closed; and escort the persons in your charge from the building in accordance with the detailed fire drill procedure, ensuring that all doors through which you pass are closed behind you;
- When the persons arrive at the Assembly Point, which is:



call the roll and notify the Principal at once of the result (e.g. all persons present, or one missing and the name and likely location, as the case may be).