Cheshire
Fire & Rescue Service

JOB DESCRIPTION

Job Title	**Multi Vehicle Technician**
Post Number	**A032**
Location	**Cheshire Fire Service Headquarters**
Grade/Role	**Scale 6**
Special Allowances	**Standby Duty Allowance & Tool Allowance**
Special Conditions	**None**
Responsible to	**Fleet Services Manager**

JOB PURPOSE

Work as a member of a team within the Fire Service Workshops, in liaison with the Fleet Services Manager, Team Leader and other Technicians, to ensure an efficient and effective vehicle maintenance service is provided to Cheshire Fire and Rescue Service.

PRINCIPAL RESPONSIBILITIES

1 Carry out vehicle repair and maintenance work to DVSA standards, to ensure the Fleet Services meets its obligations to provide vehicles which are safe, reliable and legal in accordance with the Road Traffic Acts.

2 Carry out vehicle inspections and testing to DVSA standards in line with IRTEC Inspection guidelines.

3 Complete annual inspection, testing, repair and certification of ladders.

4 Diagnose and repair mechanical and electrical faults using Special Tools and Test Equipment (STTE) as required to include Texa vehicle diagnostics and SDP 3 Scania specific diagnostics.

5 Inspect, diagnose and repair pneumatic, hydraulic and water pumping system issues as they arise.

6 Facilitate permanent or temporary repairs using welding (MiG, TiG and gas), grinding and drilling machines.

7 Inspect, repair and maintain lockers, shelving, gantries, flood lights and other Fire and Rescue unique vehicle mounted equipment to manufacturer's guidelines.

8 Diagnose and repair CANBus faults between original OEM vehicle systems and after market fire body systems to include but not inclusive to Auto Eject charging system, LED lighting, communications, tablets etc.

9 Complete and return signed and dated inspection reports, certificates and job sheets in a timely manor. Reports are to be completed fully and are to be neat, tidy and legible for all vehicles and equipment maintained, maintaining the accountability of Fleet Services.

10 Maintain and account for Special Tools and Test Equipment (STTE) utilised within Fleet Services ensuring they are available for immediate use.

11 Observe and enforce safe working practices to comply with the requirements of Health and Safety legislation.

12 Carry out road test and pre return checks on vehicles to ensure they are returned to the customer repaired and safe for operation.

13 Collect/deliver vehicles as necessary to ensure the Service maximises its appliance availability.

14 Identify and report to the Fleet Services Manger and/or Workshop Team Leader any vehicle defect which is deemed hazardous or dangerous that may need further investigation to identify route cause or which may need to be checked on other vehicles within the fleet.

15 Identify and report recurrent problems with vehicles to the Fleet Services Manager and /or Workshop Team Leader to enable assessments to be made of working practices and the possibilities of implementing changes to improve productivity.

16 Report issues which prevent or delay task completion to the Fleet Services Manager and /or Team Leader to allow maintenance schedule adjustments to be made.

17 Liaise and communicate with colleagues and customers to ensure the smooth flow of work through the workshop, that customer expectations are met and in most cases exceeded and to promote good customer relations.

18 Provide out of hours cover for breakdowns/incidents as per the agreed rota to maintain the capability of the Fire and Rescue Service.

19 Maintain and promote high standards of Engineering Hygiene within the working environment be it in Workshops, on station or road side to promote and develop safe working practices.

20 Assist in the development, training and progression of the Fleet Services Apprentice. Identify and raise to the Fleet Services Manager any areas of concern that require further training or development.

21 Assist in the progression and development of the workshop facility raising to the Fleet Services Manager areas that could be further developed to aid in workshop functions, productivity and efficiency by means of tools, equipment or processes.

Core Responsibilities for Cheshire Fire & Rescue Service Personnel

Personal Performance
To take responsibility for personal performance (including personal fitness) and the development of personal skills to ensure the required skills, knowledge and competence to fulfil the role.

Personal Accountability
To manage the areas of responsibility attached to the post or commensurate with the role in accordance with the Authority's Scheme of Delegation.

Core Values and Behaviours

To encourage and promote the values of Cheshire Fire Authority and comply with the required standards of conduct and so promote the Authority within the community by acting with integrity and honesty.

Equality, Diversity and Inclusion

To promote, adhere to and implement the Service's Equality, Diversity and Inclusion Strategy/Policy and to work consistently to embed equality and diversity within the Service.

Safeguarding

To promote, adhere to and implement the Service's Safeguarding Strategy/Policy and to work consistently to embed Safeguarding within the Service.

Health and Safety

To work in compliance with Service Health and Safety Policy to ensure that hazards are identified and risks assessed and controlled.

To be proactive in managing your personal health, safety and wellbeing and that of your colleagues.

Environment

To promote the Service's Environment Policy/Strategy by implementing working practices and procedures that ensure a sustainable approach to the use of resources and that resources are disposed of in an efficient and environmentally friendly way.

To work consistently to embed environmental considerations, energy efficiency and compliance with the Environment Management System (EMS) within the Service.

N.B.

Notwithstanding the detail in this job description, in accordance with the Cheshire Fire and Rescue Service's flexibility policy the job holder will undertake such work as may be determined by the Chief Fire Officer/Line Manager from time to time, up to or at a level consistent with the principal responsibilities of the job and in any location within the Cheshire Fire and Rescue Service.

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V2	March 2015	PC
V3	March 2016	PC
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PERSON SPECIFICATION

Job Title: Motor Vehicle Technician

PERSONAL ATTRIBUTES REQUIRED	ESSENTIAL	DESIRABLE
Qualifications/Experience		
Must have completed an apprenticeship and hold City & Guilds Mechanics Certificate or other suitable recognised qualification.	*	
Proven relevant experience of carrying out maintenance and repairs on LGV and light motor vehicles. To include diagnostic work and repairing faults on electrical and hydraulic systems.	*	
Be an IRTEC qualified Vehicle Inspector and MSOE registered or willing to achieve these certificates.	*	
Holder of current LGV Cat C licence or willing to undertake it.	*	
Certificate of competence in Ladder inspection and Maintenance or willing to obtain it.	*	
Experience of providing road side assistance.		*
Proven relevant experience in vehicle fabricated repairs (e.g. utilising MIG, TIG, Plasma cutter) supported by appropriate qualification.		*
Knowledge & Skills		
Significant knowledge of diagnostic equipment, vehicle electrical systems, and repair and maintenance of all types of vehicles	*	
Strong problem solving skills with the ability to troubleshoot.	*	
Up to date knowledge of health and safety in a workshop environment with the ability to do dynamic risk assessment.	*	
Good verbal and written communication skills.	*	

<u>Personal Competencies</u>		
Able to work under pressure created by keeping a Fire and Rescue fleet operational and ready to deploy.	*	
Ability to adapt positively to the changing demands and priorities required to maintain the capability of a Fire and Rescue Service.	*	
Self motivated and willing to see tasks through to completion.	*	
Team player willing to work for the good and benefit of Fleet Services and CFRS as a whole.	*	
Good attention to detail.	*	