

## Right to Erasure & Restriction

### Your Rights:

You are entitled to request the erasure of your personal information. This right is also known as **‘the right to be forgotten’**. The right to erasure is not an absolute right as you can only exercise this right in specific circumstances. These circumstances also differ depending on whether the use of your information relates to law enforcement (e.g. using our enforcement powers under the Regulatory Reform (Fire Safety) Order 2005) or general processing.

### Law Enforcement Processing:

If the processing infringes any of the Data Protection principles, does not meet the safeguards in respect of archiving and sensitive information or there is a legal obligation to erase, the data about you must be erased without undue delay. However, if the data is required for evidence purposes or if it cannot be determined as accurate or inaccurate, then the data must be restricted to prevent further use.

### General Processing:

There are specific grounds that apply to the request for erasure. Such as where you have withdrawn consent, where there is no overriding legislation or legitimate interest for continuing the processing, the use of your data is unlawful, or there is a legal obligation to erase. You can also request restriction instead of erasure where the data is required for the establishment or defence of legal claims, you oppose to erasure and request restriction instead.

## How to request the right to be forgotten on Cheshire Fire and Rescue Service systems

We need to be satisfied that you are who you say you are. You must include **identification** which shows your **name**, **address** and **date of birth** (e.g. Driving Licence, Passport, Medical Card, Birth/Adoption Certificate, Bank Statement or Utility Bill).

It is advised that you send photocopies of original documents – the Service cannot be held accountable for original documents lost in the post.

Requests should be sent to the Information Compliance Manager/Data protection Officer: [Data.Protection@cheshirefire.gov.uk](mailto:Data.Protection@cheshirefire.gov.uk)

If you require any assistance, please do not hesitate to contact us via the email above or telephone: 01606 868808.